eurex*bonds* circular 12/07

Date: Frankfurt,Feb. 09, 2007
Recipients: All Eurex Bonds members
Authorized by: Bernd Fritzke

U **Action Required** U **High Priority**

Title

Related Eurex Bonds Circulars:

Contact:

Content may be most important for:	**Attachments:**
Ü Middle + Back Office	User Guide Billing Portal

Summary:

Eurex Bonds hereby informs customers that a new billing portal will be made available free of charge **effective February 2007**.

This portal will provide internet access to all Eurex Bonds invoices ("Electronic Invoice"). Both your current invoice and all invoices dating back to the invoicing period January 2006 will be available for download in PDF and XML format.

We will continue to send out the original invoices as hardcopies.

Due to the introduction of the new billing portal we will not anymore send out invoice copies via email.

For details how to get access to the billing portal please follow the instructions on the next page.

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Gesellschaft mit beschränkter Haftung
mit Sitz in Frankfurt/Main
HRB Nr. 49370
Amtsgericht Frankfurt/Main
USt Id 04523253333

New Billing Portal for Eurex Bonds Invoices

Eurex Bonds hereby informs customers that a new billing portal will be made available free of charge **effective February 2007**.

This portal will provide internet access to all Eurex Bonds invoices ("Electronic Invoice"). Both your current invoice and all invoices dating back to the invoicing period January 2006 will be available for download in PDF and XML format.

Future invoices will be entered into the billing portal at the same time as they are dispatched by post, enabling you to review invoices at an earlier date. The portal will also show the status of each invoice, i.e. immediately after settlement the relevant invoice will be marked "paid".

Paper-based invoice remains unchanged

The new service is free of charge and will not replace the paper-based invoice which Eurex Bonds will continue to send out.

How to Subscribe

To subscribe, please follow the steps below:

1. Appointment of one central coordinator per customer who will coordinate all requirements pertaining to the billing portal, such as access authorization.
2. Informal e-mail from appointed central coordinator to
   billing-portal@deutsche-boerse.com
   requesting all necessary subscription documentation.
3. Submission of the required forms for the central coordinator and the other users as described in the return email from billing-portal@deutsche-boerse.com.
4. Reception of the access details from billing-portal
5. That is all! The portal can now be used by all your registered users.

No more invoice copies via email

Please note: Due to the introduction of the new billing portal we will not anymore send out invoice copies via email.

Frankfurt, February 9, 2007

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DEUTSCHE BÖRSE GROUP

Billing Portal of Deutsche Börse Group

User Guide

January 2007

Introduction Billing Portal

Introduction:

The Billing Portal of Deutsche Boerse Group allows you to retrieve invoices directly from the internal billing system. Paper invoices will continue to be mailed as today. Invoices can be downloaded in PDF-Fomat as described below.
You can download your invoices also in other formats (XML, CSV). Later on it is planned to replace paper invoices by digitally signed electronic documents.

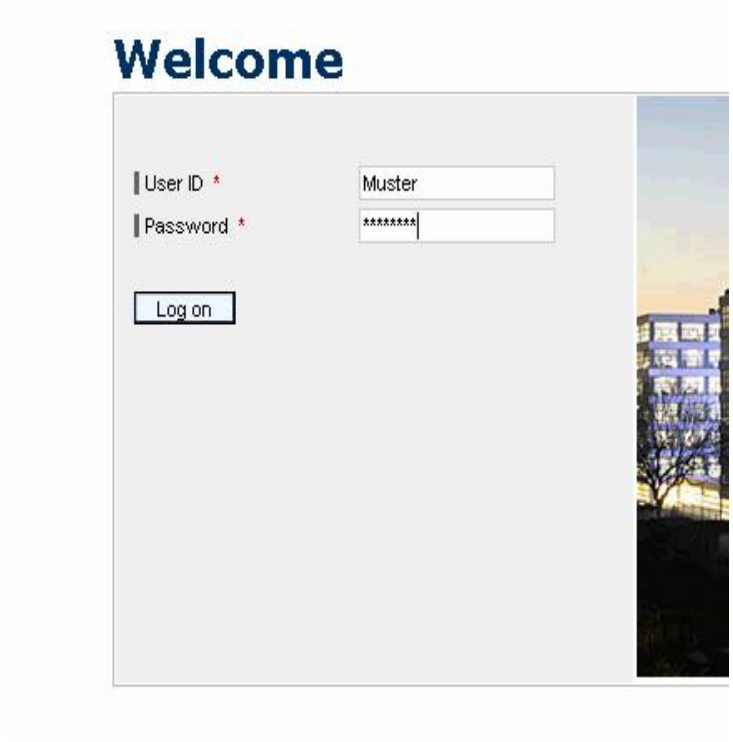
First Steps Billing Portal I



1. Acces the Billing Portal: Enter the URL "http://billing.deutsche-boerse.com" in the adressbar of your browser.

Use Microsoft Internet Explorer vs.5.5 or higher, Netscape vs. 7.0 or higher, Mozilla vs. 1.6 or higher.

First Steps Billing Portal II



2. Enter your login name and password as supplied to you by your Group Deutsche Börse contact person.

First Steps Billing Portal III



3. Select the account from the customer list displayed.
(If you have only one account this Step will slip.)

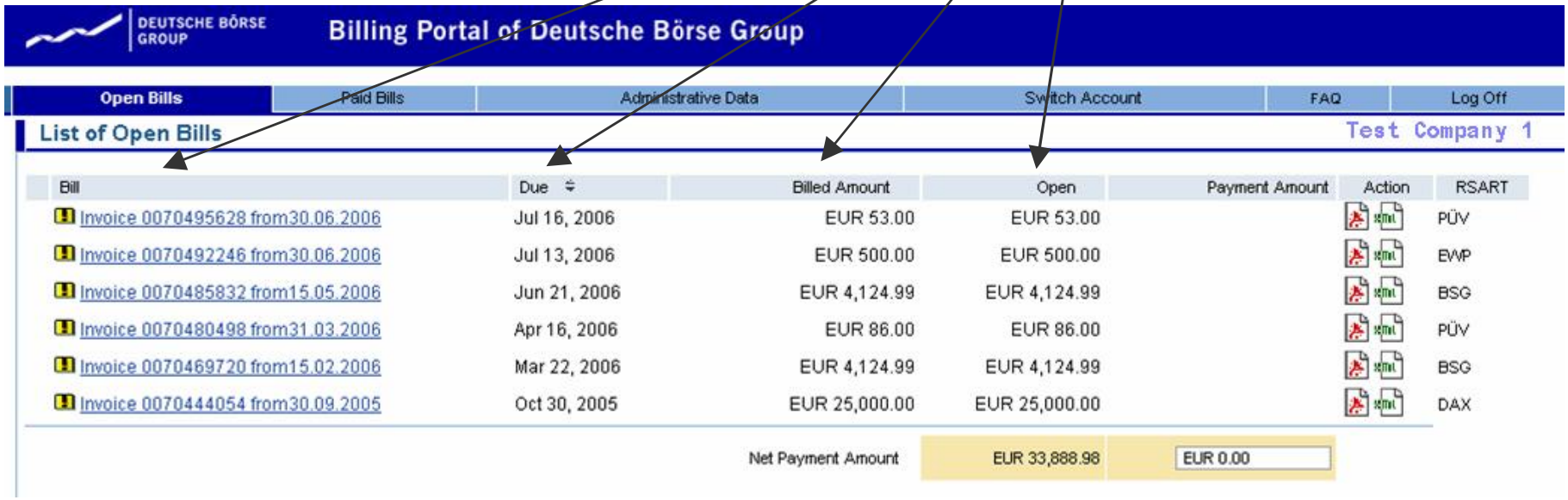
First Steps Billing Portal IV

4. “Open Bills” open up automatically.



First Steps Billing Portal V

5. Choose head of column to sort list.



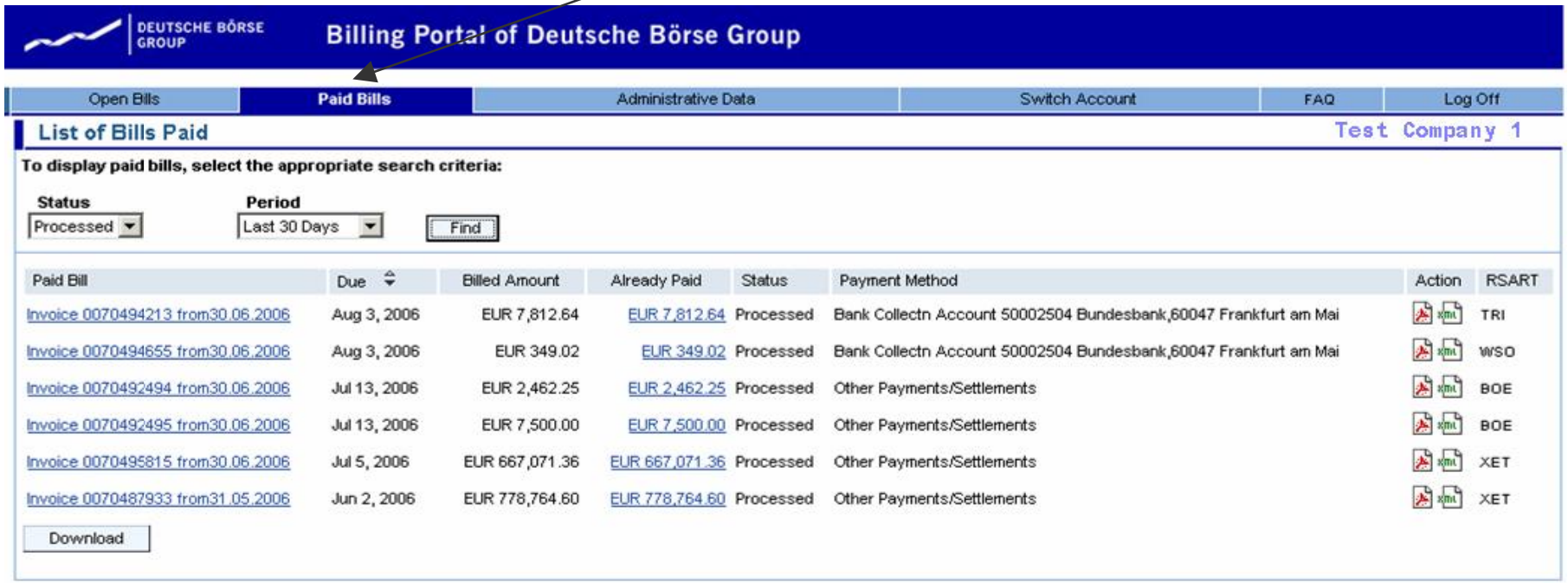
First Steps Billing Portal VI

6. Click here to download the invoice as PDF- or XML-file.



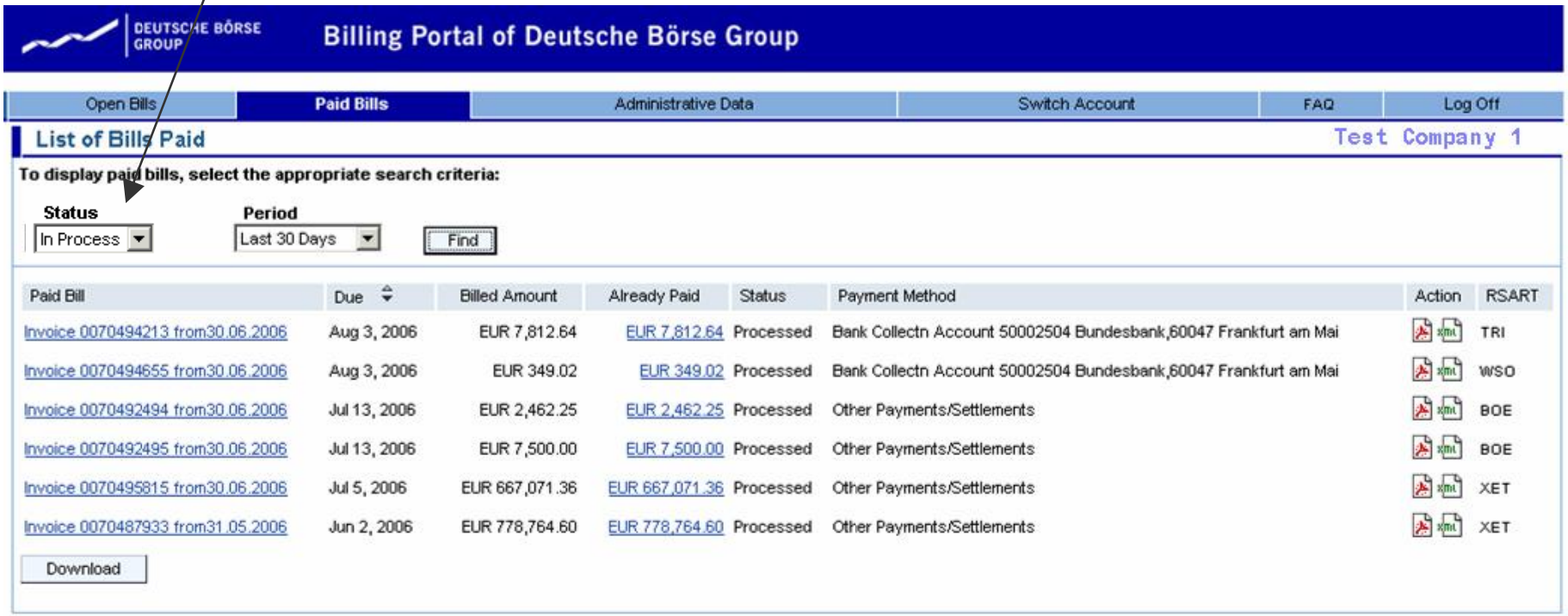
First Steps Billing Portal VII

7. Choose “Paid Bills”.



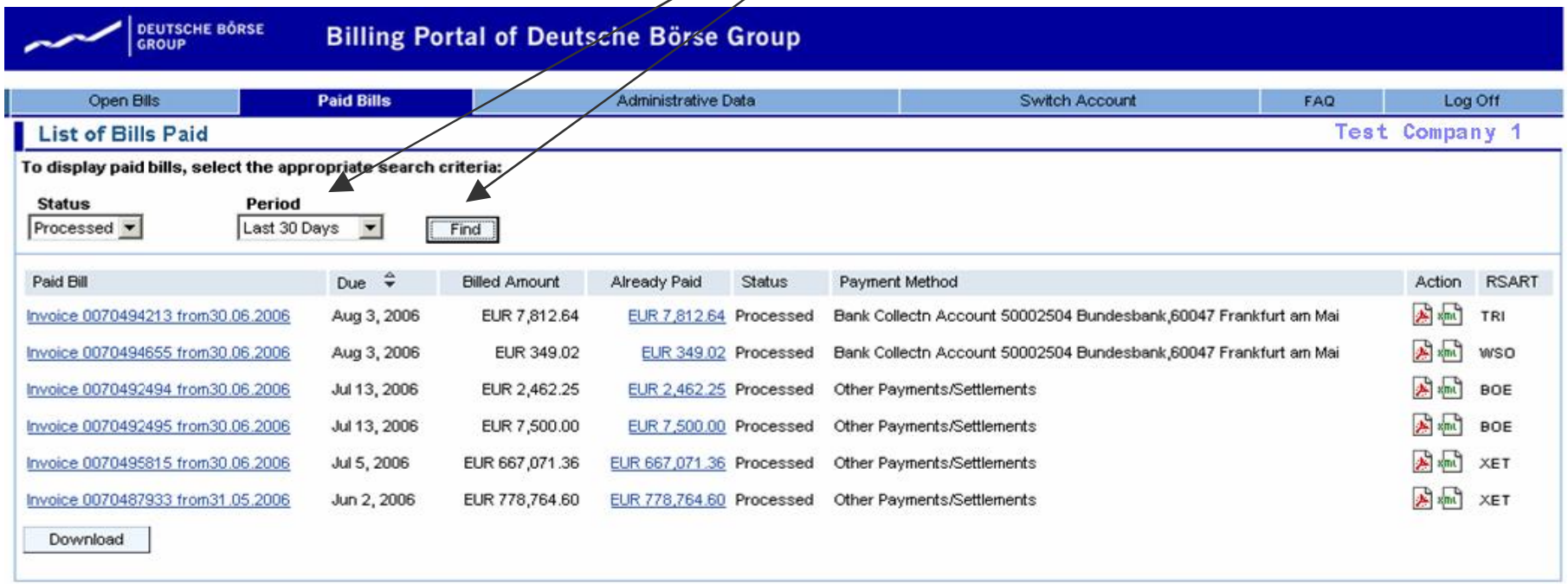
First Steps Billing Portal VIII

7.1 If you have choosen a direct debit, you can see your current invoices below status “in Process”, till debit entry.



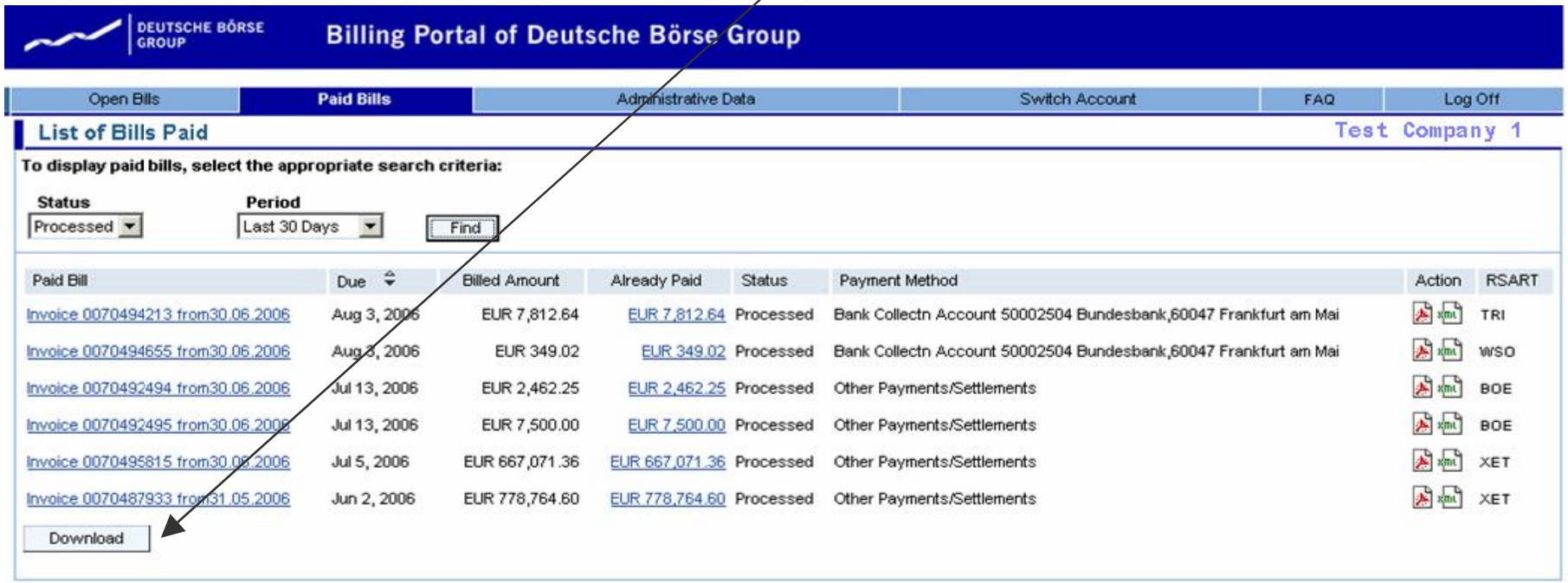
First Steps Billing Portal VIII

8. Choose your desired period and start search.



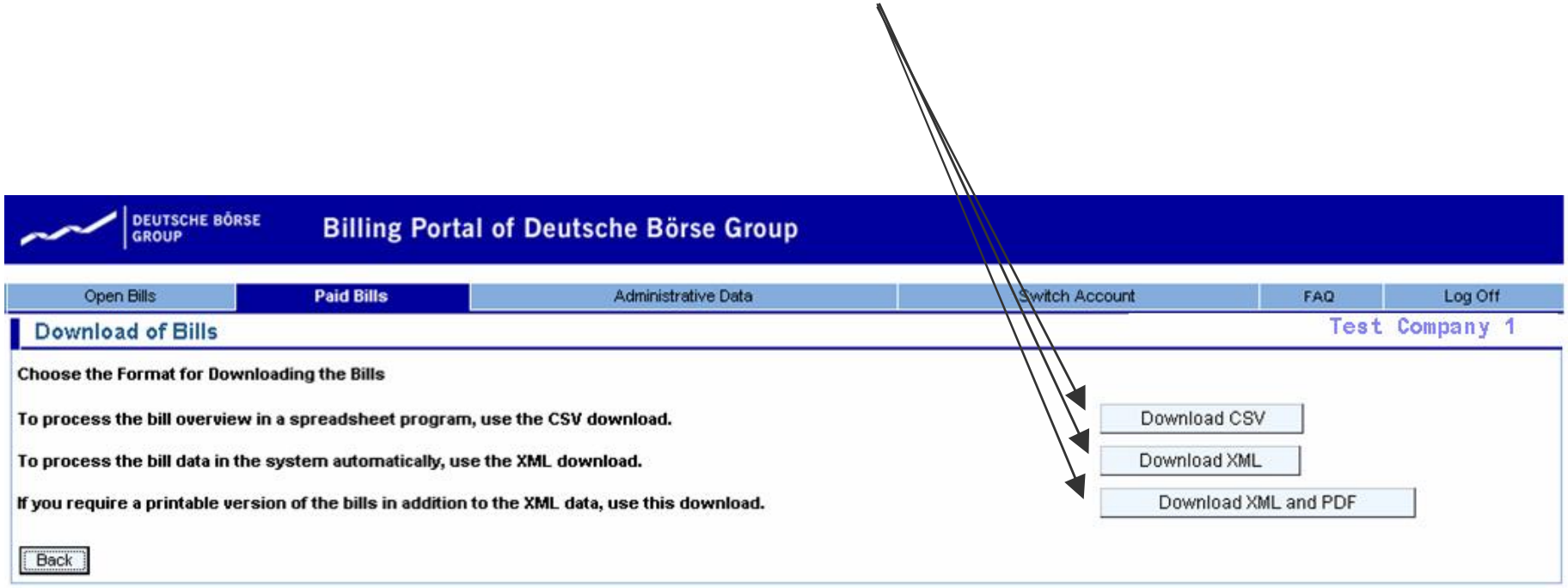
First Steps Billing Portal IX

8.1 To download your list in various formats click here.

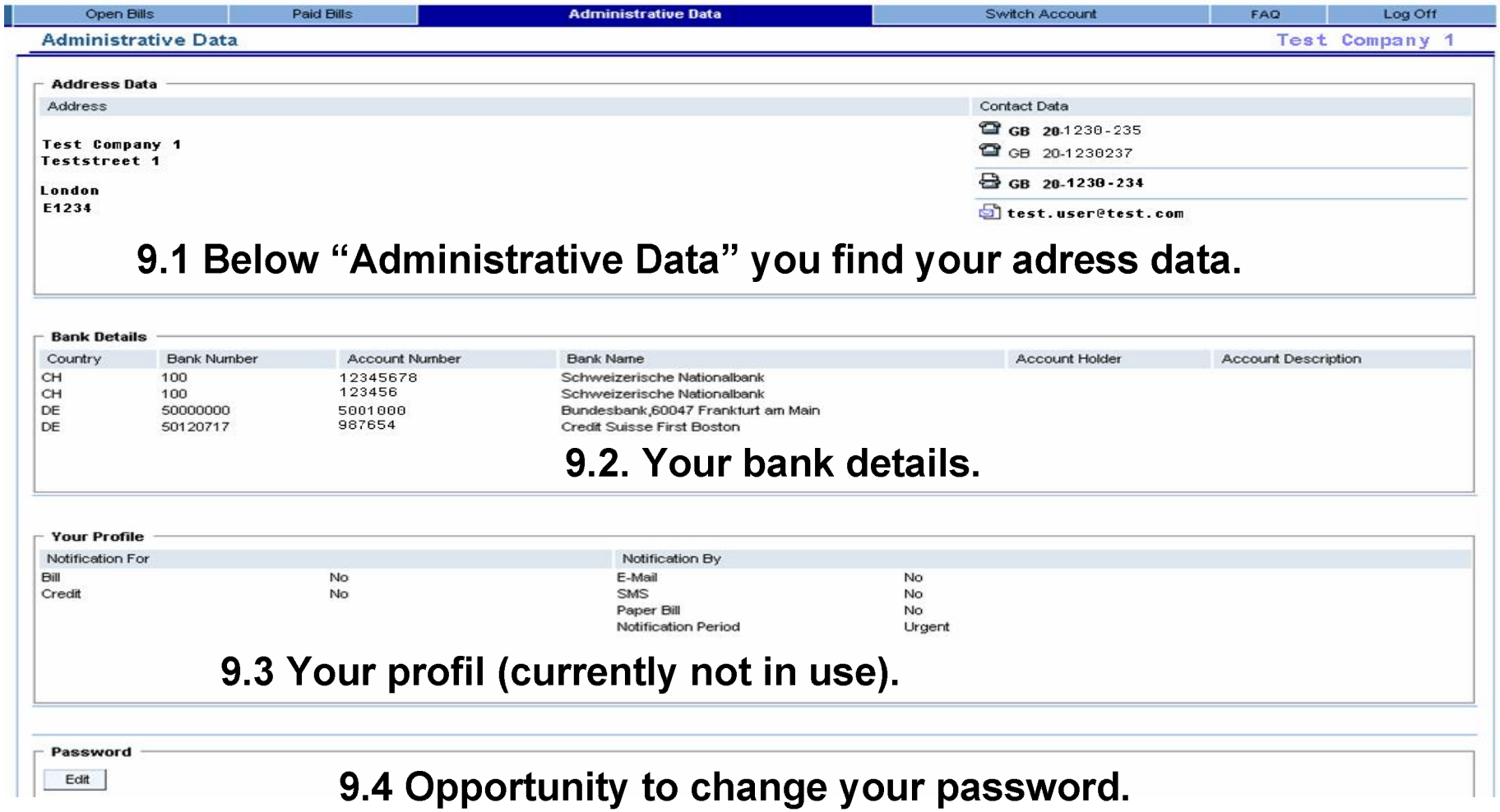


First Steps Billing Portal X

8.2 Choose your desired format.



First Steps Billing Portal XI



First Steps Billing Portal XII

10. In order to select a different business partner, click on “Switch Account”.

11. For any further questions regarding Billing Portal, please refer to the FAQ (Frequently Asked Questions) function or send an email to Billing-Portal@deutsche-boerse.com.



First Steps Billing Portal XIII

12. In order to exit the current session, please log off.



First Steps Billing Portal XIV

